

C.U.SHAH UNIVERSITY

Summer Examination-2020

Subject Name: Professional Etiquettes-I

Subject Code: 4SC05PET1

Branch: B.Sc. (All, Microbiology)

Semester: 5

Date: 24/02/2020

Time: 10:30 To 01:30

Marks: 70

Instructions:

- (1) Use of Programmable calculator & any other electronic instrument is prohibited.
- (2) Instructions written on main answer book are strictly to be obeyed.
- (3) Draw neat diagrams and figures (if necessary) at right places.
- (4) Assume suitable data if needed.

- Q-1 Attempt the following questions: (14)**
- a) What was Biff doing in the West before the play begins?

i Laying railroad tracks	ii Selling dishwashers
iii Robbing banks	iv Working on a farm
 - b) What did Biff steal from Bill Oliver's store when he was a boy?

i A crate of basketballs	ii A wire recorder
iii A suit	iv A car
 - c) Finish Ben's final mantra: "The jungle is dark, but full of ____"

i Tigers	ii Diamonds	iii Danger	iv Secrets
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 - d) What does Linda Loman equate with "freedom"?

i The American dream	ii Divorce
iii Escape from debt	iv A childless house
 - e) What does Biff steal from Bill Oliver's office as an adult?

i A trophy	ii Seeds	iii Money	iv A pen
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 - f) For what region is Willy responsible in his sales?

i New England	ii Brooklyn
iii Queens and Long Island	iv New Jersey
 - g) How old was Dave Singleman when he died?

i 63 Years	ii 84 Years	iii 74 Years	iv 59 Years
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 - h) What are the names of the women that Stanley and Happy ogle at Frank's Chop House?

i Ms. Greene and Linda	ii "The Women"
iii Miss Forsythe and Letta	iv Jenny and Jane
 - i) To whom does Willy Loman leave an inheritance?

i Happy Loman	ii Linda Loman	iii Bernard	iv Biff Loman
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 - j) What prompts Happy to vow to "beat this racket"?

i Willy's death	ii Linda leaving Willy
iii Biff moving out west	iv Willy getting fired
 - k) When Willy Loman returns home from his failed business trip, what instrument is playing?

i Violin	ii Flute	iii Accordion	iv Guitar
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- l) Towards the end of the play, what does Happy find Willy doing in the middle of the night?
 i Burying a cat ii Stealing money iii Planting seeds iv Sitting in the car
- m) Where does Willy's brother, Ben, invite Willy to go with him?
 i Texas ii Belgium iii Los Angeles iv Alaska
- What does Happy order from Stanley at the restaurant?
- n) i Lobsters ii Steak iii Veal iv Red snapper

Attempt any four questions from Q-2 to Q-8

- Q-2 Attempt all questions (14)**
 A Define resume. State in detail about functional resume.
 B Explain six kinds of interviews in brief.
- Q-3 Attempt all questions (14)**
 A Elaborate at least seven meeting etiquettes.
 B Explain in detail about any seven failure factors of a candidate in interview.
- Q-4 Attempt all questions (14)**
 A Provide a list of differences between presentation and public speaking.
 B Unfold any six qualities of an inspiring speaker
- Q-5 Attempt all questions (14)**
 A Provide a definition of group discussion. Write the characteristics of successful group discussion.
 B What is meeting? Provide a list of characteristics of meeting.
- Q-6 Attempt all questions (14)**
 A Define meeting and narrate the major characteristics of meeting.
 B Give a tentative definition of interview and write at least seven importance of it.
- Q-7 Write a resignation letter from the post of Assistant Professor to the Principal of your college. (14)**
- Q-8 Write the character sketch of Biff Loman in detail (14)**

